

## PART A - Initial Impact Assessment

**Proposal Name:** Parking and Bus Lane Enforcement Policy

**EIA ID:** 2302

**EIA Author:** Emma Barker (Place - Parking Services)

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**Proposal Outline:** The council's Parking Services team currently carries out enforcement of parking and bus lane restrictions. On behalf of Parking Services, appeals against Penalty Charge Notices (PCNs) issued as a result of this enforcement are considered by the notice processing team in the Hub. Department for Transport guidance sets out a general overview of how enforcement should be conducted and states that there should be fair procedures for making appeals. SCC would aim to treat motorists fairly and consistently and to provide a transparent published policy outlining policy on enforcement and appeals. The proposed policy is to update the previous policy in line with current government guidance and regulations.

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**Proposal Type:** Non-Budget

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**Year Of Proposal:** 23/24

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**Lead Director for proposal:** Ajman Ali

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**Service Area:** Parking Services

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**EIA Start Date:** 8/17/2023

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**Lead Equality Objective:** Understanding Communities

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**Equality Lead Officer:**

## Decision Type

**Committees:**

Policy Committees

- Transport, Regeneration & Climate

## Portfolio

**Primary Portfolio:**

Neighbourhood Services

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**EIA is cross portfolio:**

No

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**EIA is joint with another organisation:**

No

## Overview of Impact

**Overview Summery:**

The council's Parking Services team currently carries out enforcement of parking and bus lane restrictions. On behalf of Parking Services, appeals against Penalty Charge Notices (PCNs) issued as a result of this enforcement are considered by the notice processing team in the Hub. Department for Transport guidance sets out a general overview of how enforcement should be conducted and states that there should be fair procedures for making appeals. SCC would aim to treat motorists fairly and consistently and to provide a transparent published policy outlining policy on enforcement and appeals. The proposed policy is to update the previous policy in line with current government guidance and regulations. The key benefits are effectively enabling delivery of the intended reasons why restrictions have been introduced by the Transport team by improved compliance (enforcement) and changes to the appeals policy (which also serves to educate). Restrictions impact on a cross range of groups but highlighted potential positive improvements could be to health and disability.

**Impacted characteristics:**

- Disability
- Health
- Partners

**Consultation and other engagement**

**Cumulative Impact**

**Does the proposal have a cumulative impact:** No

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**Impact areas:**

**Initial Sign-Off**

**Full impact assessment required:** No

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**Review Date:** 8/17/2023

**Action Plan & Supporting Evidence**

**Outline of action plan:**

**Action plan evidence:** Dropped kerb and double parking consultation results

**Changes made as a result of action plan:**

**Mitigation**

**Significant risk after mitigation measures:** No

**Outline of impact and risks:**

## **Review Date**

**Review Date:** 8/17/2023